David A. Spencer, Mayor

Tammy Kelledes, Town Manager

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**02.20.2024**

**Planning & Zoning Meeting Minutes**

In attendance: Cherly Jones, Crystal Anders, Donald Starkey, Commissioner Bob Harrison, Deputy Town Manager Jaime Fowler.

Ms. Jones brought the meeting to order at 7:01 P.M.

**Approval of Minutes from 11.21.2023 and 02.05.2024**

Ms. Anders made a motion to approve both sets of minutes, Mr. Starkey seconded the motion.

**Kinnamon Meadows Updates**

No new updates. Discussed that the roof pitch change was approved by Town Council.

**Permit List**

Ms. Jones wanted to make sure that the new home being built at 601 West Sunset is going to have a front door facing the road (West Sunset) since our LDO states that. Ms. Fowler said she would verify.

**Chair Notes**

The next Planning & Zoning meeting is March 19th. Ms. Jones asked about watching a seminar at a meeting, she thinks it would be educational for everyone. Ms. Fowler mentioned that the Town may have a projector we could use to do this. Mr. Starkey and Ms. Jones made mention of a circuit rider/planner that may be able to help with the Comprehensive Plan.

**Council Notes**

Mr. Harrison spoke some about the Town Council Meeting and water billing.

**Adjournment**

A motion was made to adjourn the meeting by Mr. Starkey and seconded by Ms. Anders at 7:35 P.M.

Respectfully prepared by,

Jaime Fowler